



March 6, 2018
PSA/LRA-050/FY17-18

REQUEST FOR EXPRESSIONS OF INTEREST

(PROVISION OF LEGAL SERVICES TO THE LIBERIA REVENUE AUTHORITY)

1. Background

The Liberia Revenue Authority (LRA) was established by an Act of Legislature in September 2013 for the purposes of assessing and collecting national revenues as specified in the Revenue Code of Liberia and other related laws; administering, accounting, auditing, enforcing revenue collection laws and regulations; and educating taxpayers to facilitate tax and Customs compliance. The Authority replaces the Department of Revenue. The LRA mission is to professionally, fairly, transparently and effectively collect lawful revenue; facilitate legitimate trade and social protection for the people of Liberia.

In order for the LRA to meet its core mission objective of collecting national revenue and to buttress the capacity of the newly established Legal and Board Affairs Department, it must identify and recruit a highly competent and experienced law firm to provide legal advice, litigate cases and fully represent the LRA at legal hearings on tax and non-tax matters before ministries, agencies and courts. The LRA is seeking a reputable and experienced firm(s) to contract for execution of this task. This firm must have comparable experience in the field of providing legal hearings on tax and non-tax matters before ministries, agencies and courts.

This Request for Expression of Interest focuses on the ability of a Law Firm to provide Expertise on Domestic Tax matters before ministries, agencies and courts.

2. Objective:

The objective of the assignment is to provide legal advice, litigation, support and representation of the LRA on tax matters in a timely, efficient, and effective manner.

3. Consultant Qualifications and Experience

This consultancy should be a firm, or joint venture of firms, with demonstrated experience in litigating and handling Tax, Commercial, Debt, Criminal and Civil court cases. Must be in the position to represent the LRA directly at all levels of court including the Supreme Court. Law Firms must have current Business

Registration and current Tax Clearance. They must be registered with the PPCC.

4. Duration, Deliverables and Administrative Arrangements

- ✓ The consulting firm will report directly to the LRA Commissioner General and is expected to officially interact with the LRA Legal Department or persons delegated with responsibility.
- ✓ The duration of the contract will be for Fiscal Year 2017/2018.

5. Invitation

Expressions of interest are now invited from eligible Law Firms to indicate their interest in providing the above-mentioned stated services. Interested firms must provide information indicating that they are qualified to perform the services (brief corporate profile, description of similar assignments, experience in similar conditions, availability of appropriate skills, etc.). Firms will be selected in accordance with the procedures and provisions set out in the Public Procurement and Concessions Act (PPCA) revised Sept 2010.

Expressions of Interest must be clearly marked "Expression of Interest for the Provision of Legal Services to the Liberia Revenue Authority on Domestic Tax Issues" and delivered to the address below (by hand or e-mail).

Proposal must be submitted on or before Wednesday, March 28, 2018, 12:00 p.m. at the Liberia Revenue Authority Headquarters, ELWA Junction, Paynesville, Liberia by hard copy or by electronic copy.

Provision of Legal Services to the LRA on Domestic Tax Issues

Liberia Revenue Authority

LRA Headquarters

ELWA Junction

Paynesville, Liberia

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