MODULE VII
ASYCUDA
CUSTOMS BROKERS LICENSING TRAINING PROGRAM

LRA
LIBERIA REVENUE AUTHORITY

Presented By:

LRA TRAINING TEAM

MODULE OBJECTIVE

At the end of this module, the participants will be able to:

- Discuss the brief history of ASYCUDAWorld
- Explain the process of logging on to ASYCUDA
- Identify the SAD fields
- Identify the regimes used in ASYCUDA
- Types of Declaration
- Demonstrate how to complete declaration cycle in ASYCUDA
- Find and view declarations in ASYCUDA
- Approval of Warehouses
- Explain the transit procedures

BRIEF HISTORY OF ASYCUDA'S OPERATIONS IN LIBERIA

The government of Liberia believes that among many, the modernization of the commercial elements of foreign trade to meet international standard is very crucial to the development of the country.

In April 2009 the government of Liberia signed an agreement with the African Development Bank (ADB) with the United Nations Conference on trade and development (UNCTAD) to introduce the well accomplished customs computer system in the world, ASYCUDA (Automated System for customs Data)

CONT’

The signing of the agreement was closely followed by the official launch of the ASYCUDA World (AW) project on 1st July, 2009 by the Deputy Minister of Finance for Revenue, Mrs. Elfrieda Stewart Tamba.

On the targeted aforementioned date, November 2, 2009, the country took a “move forward step” in this direction, when the Bureau of customs at the Ministry of Finance officially lunched the use of ASYCUDA World at the Freeport of Monrovia.

Accessing ASYCUDA World

Since ASYCUDA World is a web-enabled computer system, the system in Liberia has been built onto web page. The ASYCUDA World website provides a link to login; . In Liberia, ASYCUDA world live IP is: http://192.168.1.5:8081/awclient/

ASYCUDA WORLD web page

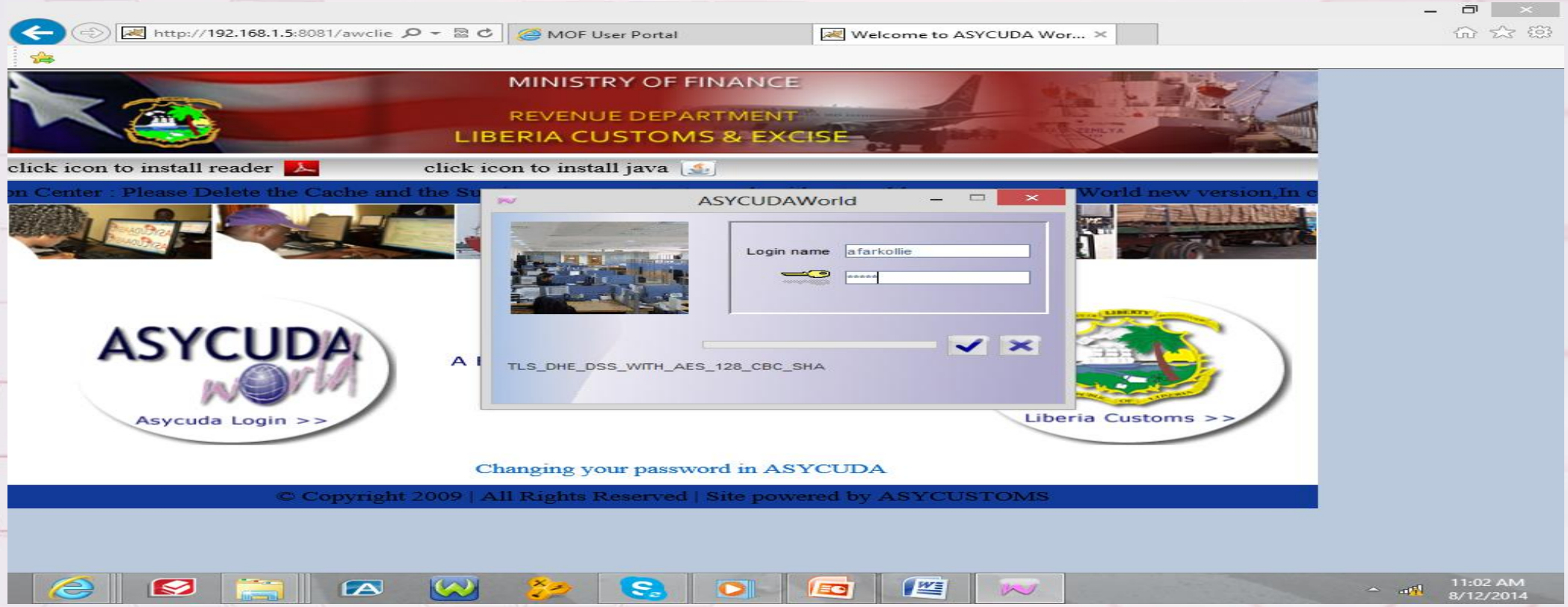
Acrobat Reader setup Icon

Java setup Icon

Lunch ASYCUDA from here

Login Portal

The website provides an ASYCUDA World Login Link and user may access the link with the appropriate login credential.



CHANGE OF PASSWORD

Steps to change Password

- Click Behind ASYCUDA
- Right click My Profile

And update will be displayed as seen below. Right click to update.

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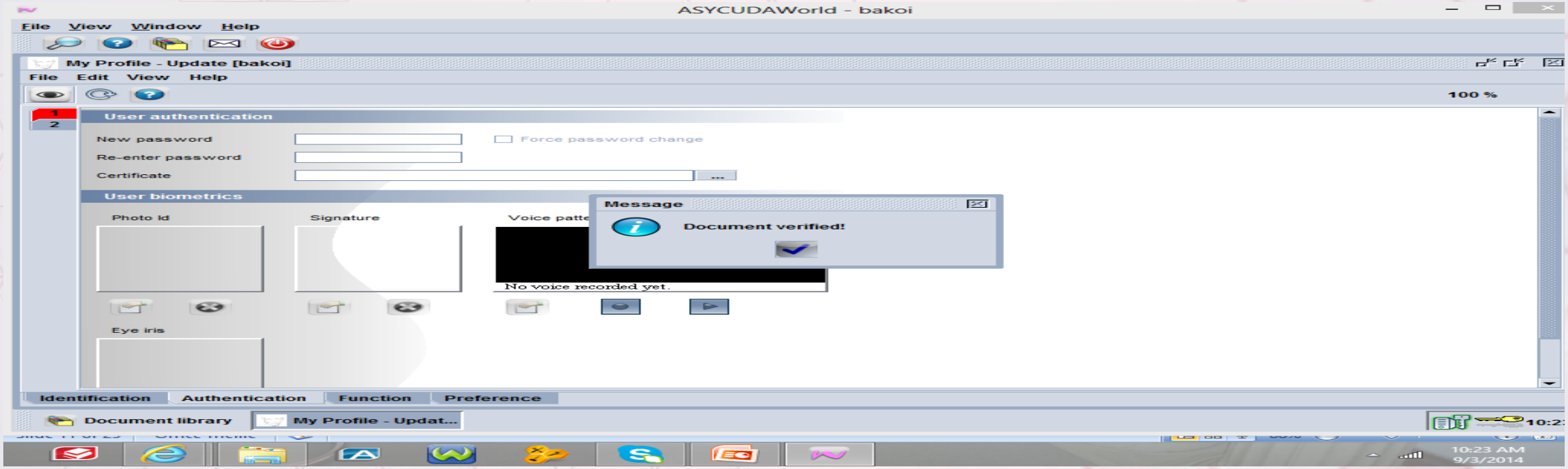
Go to authentication and the following information will appear such as;

- Enter New Password
- Re- Enter new password

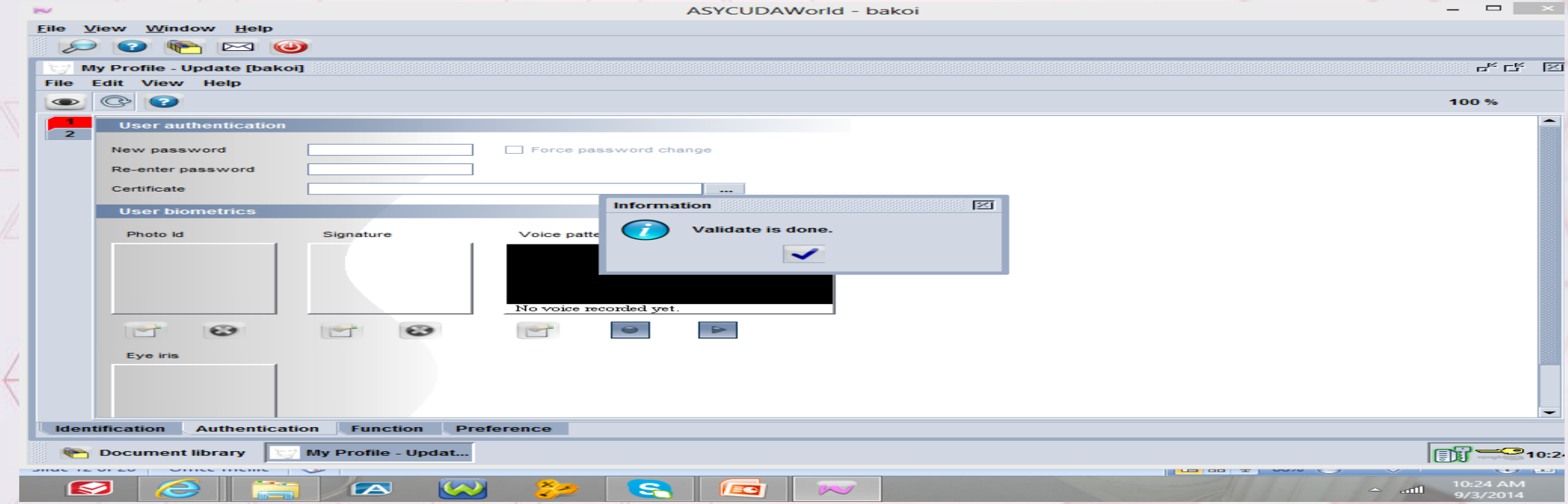
Verified to the Eye icon and Validate to Update Icon as seen below:



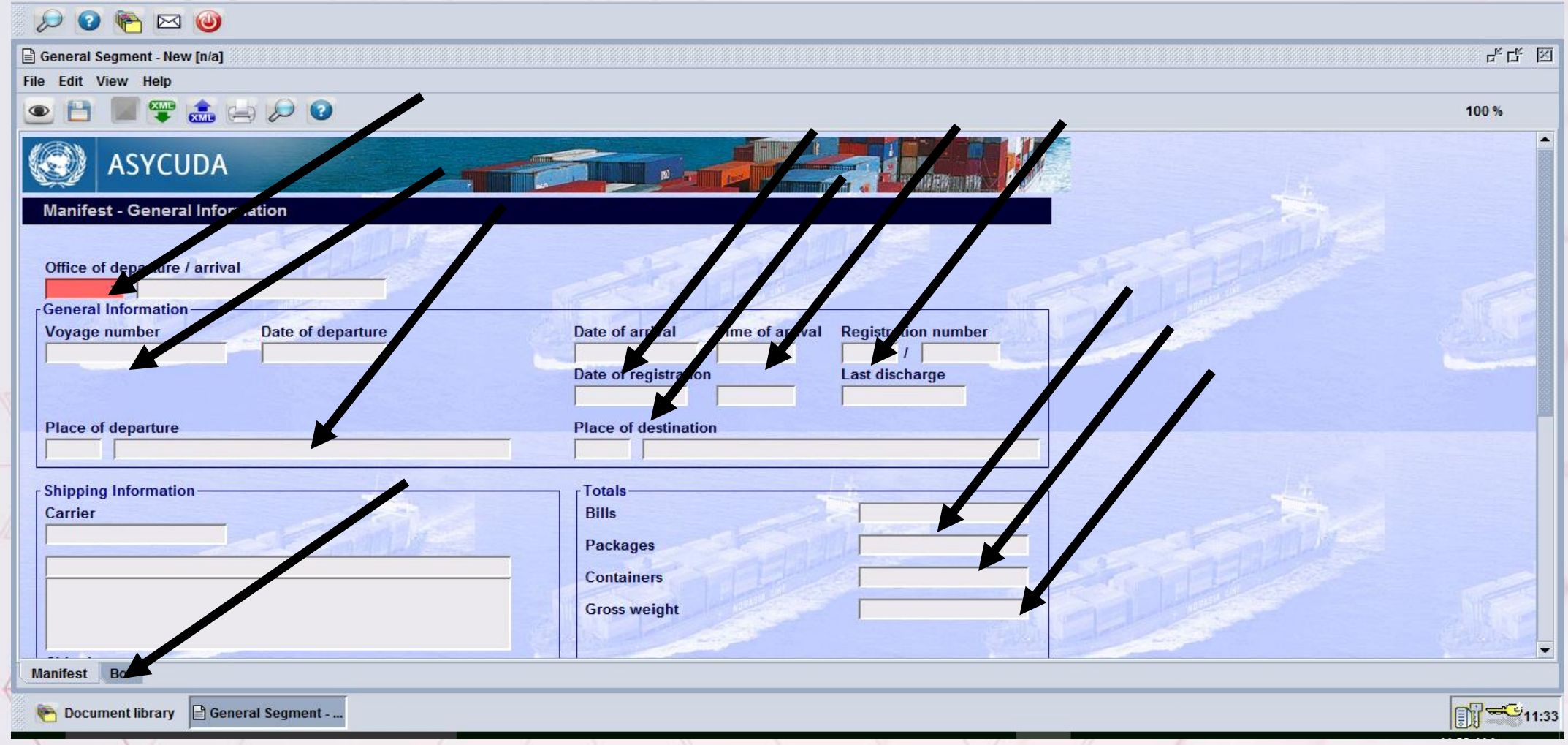
CONT’

When you Validate by clicking to the Update Icon, a small window will appear

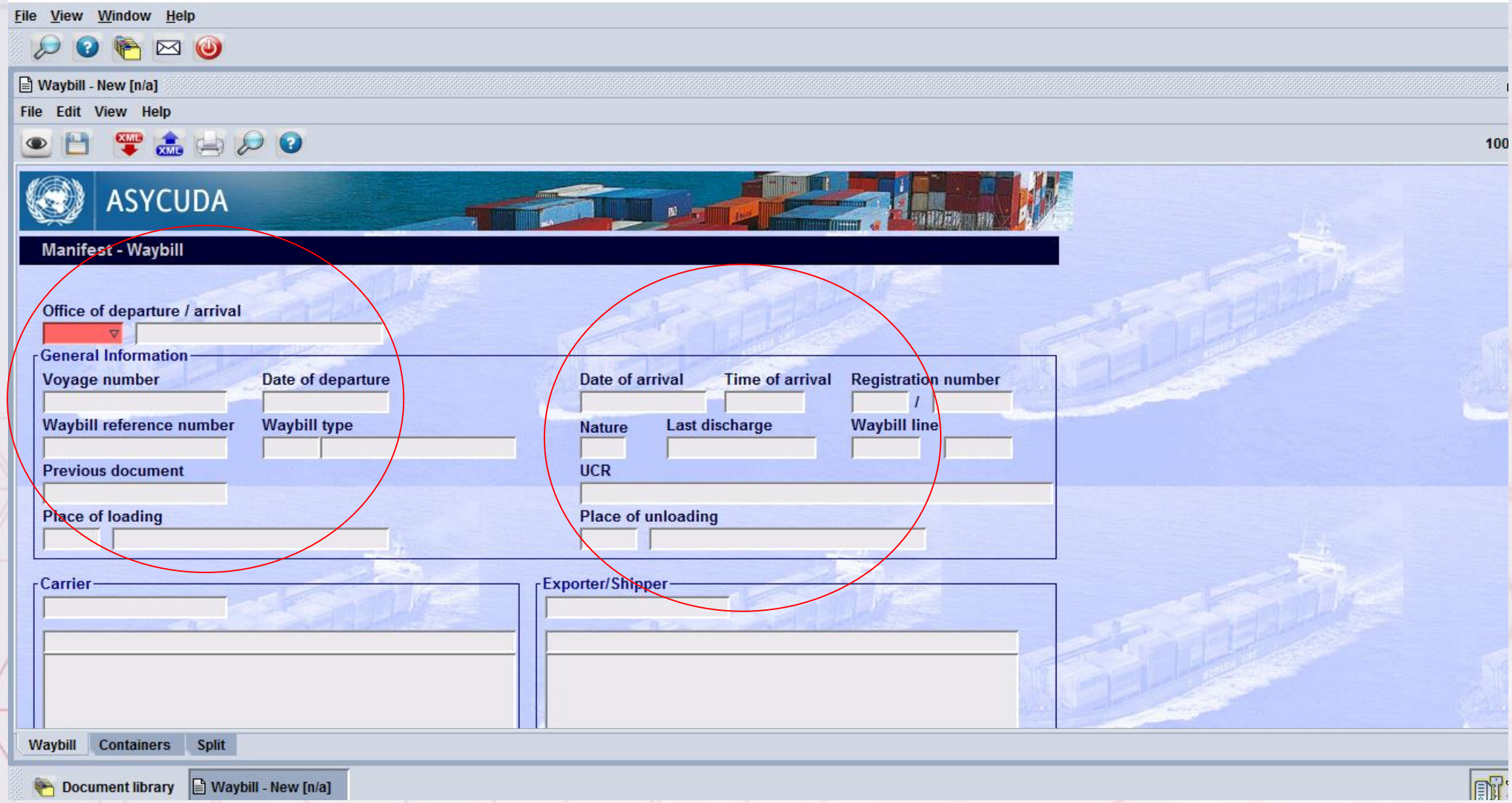
Requesting for old password, Enter the old password, verified and validate.



MANIFEST


General Segment - New [n/a]
File Edit View Help
100 %
ASYCUDA
Manifest - General Information
Office of departure / arrival
General Information
Voyage number
Date of departure
Date of arrival
Time of arrival
Registration number
Date of registration
Last discharge
Place of departure
Place of destination
Shipping Information
Carrier
Totals
Bills
Packages
Containers
Gross weight
Manifest
Document library
General Segment - ...
11:33

WAYBILL


File View Window Help
Waybill - New [n/a]
File Edit View Help
ASYCUDA
Manifest - Waybill
Office of departure / arrival
General Information
Voyage number
Date of departure
Date of arrival
Time of arrival
Registration number
Waybill reference number
Waybill type
Nature
Last discharge
Waybill line
Previous document
UCR
Place of loading
Place of unloading
Carrier
Exporter/Shipper
Waybill
Containers
Split
Document library
Waybill - New [n/a]

TYPES OF DECLARATION

TYPE	TYPE OF DECLARATIONS
	EXPORTATION
EX 1	Exportation
COM 1	Exportation within the community
Ex 2	Temporary Exportation
COM 2	Temporary Exportation within the community
Ex 3	Re-Export
COM 3	RE-Exportation within the community
	IMPORTATION

CONT’

TYPE	TYPE OF DECLARATIONS
	IMPORTATION
IM 4	Entry for Home Use Consumption-Destination Inspection
COM 4	Entry for home use Consumption within the commu nity-Destination Inspection
PSI 4	Entry for Pre-shipment inspection-outside ECOWAS Community
PSC 4	Entry for Pre-shipment inspection from ECOWAS Community
SDI 4	Simplified Declaration for Goods from outside ECOWAS Community
SDC 4	Simplified Declaration for Goods from ECOWAS Community
SRI 4	Special Release for Goods from Outside ECOWAS Community
SRC 4	Special Release for Goods From ECOWAS Community

CONT’

TEMPORARY IMPORTATION	
IM 5	Temporary Importation for Goods from Outside ECOWAS Community
COM 5	Temporary Importation for Goods from ECOWAS Community
RE-IMPORTATION	
IM 6	Re-Importation, Destination Inspection, Goods from outside ECOWAS
COM 6	Re-Importation within the community-Destination Inspection
WAREHOUSING	
IM 7	Entry for warehousing for goods from Outside ECOWAS Community
PSI 7	Entry for Warehousing, pre-shipment inspection-from Outside ECOWAS Community

TRADE REGIMES

Understanding trade regimes is important for a variety of reasons. For example for accurate data analysis, a user should first understand trade regimes. Other reasons are given below;

Understand the different versions of the Singe(single) administrative Document (SAD) and their applications

- Analysis data for trade statistics such as volume of trade with ECOWAS
- Understand why some declarations pay tax and others do not.
- Distinguish between imports and exports
- Distinguish between DI and PSI declarations for policy formulation or data analysis
- Audit the system or taxpayers

Section 14151 of the Revenue code of Liberia act of 2000 gives credence to the use of regimes in ASYCUDA by defining the various regimes as follows:

Imported goods may be entered:

a) For consumption; or

b) For warehousing; or

c) For transit or transhipment; or

d) Where permitted under the Customs laws, for the temporary importation with a view to their re-exportation;

SAD Form

A OFFICE OF DESTINATION

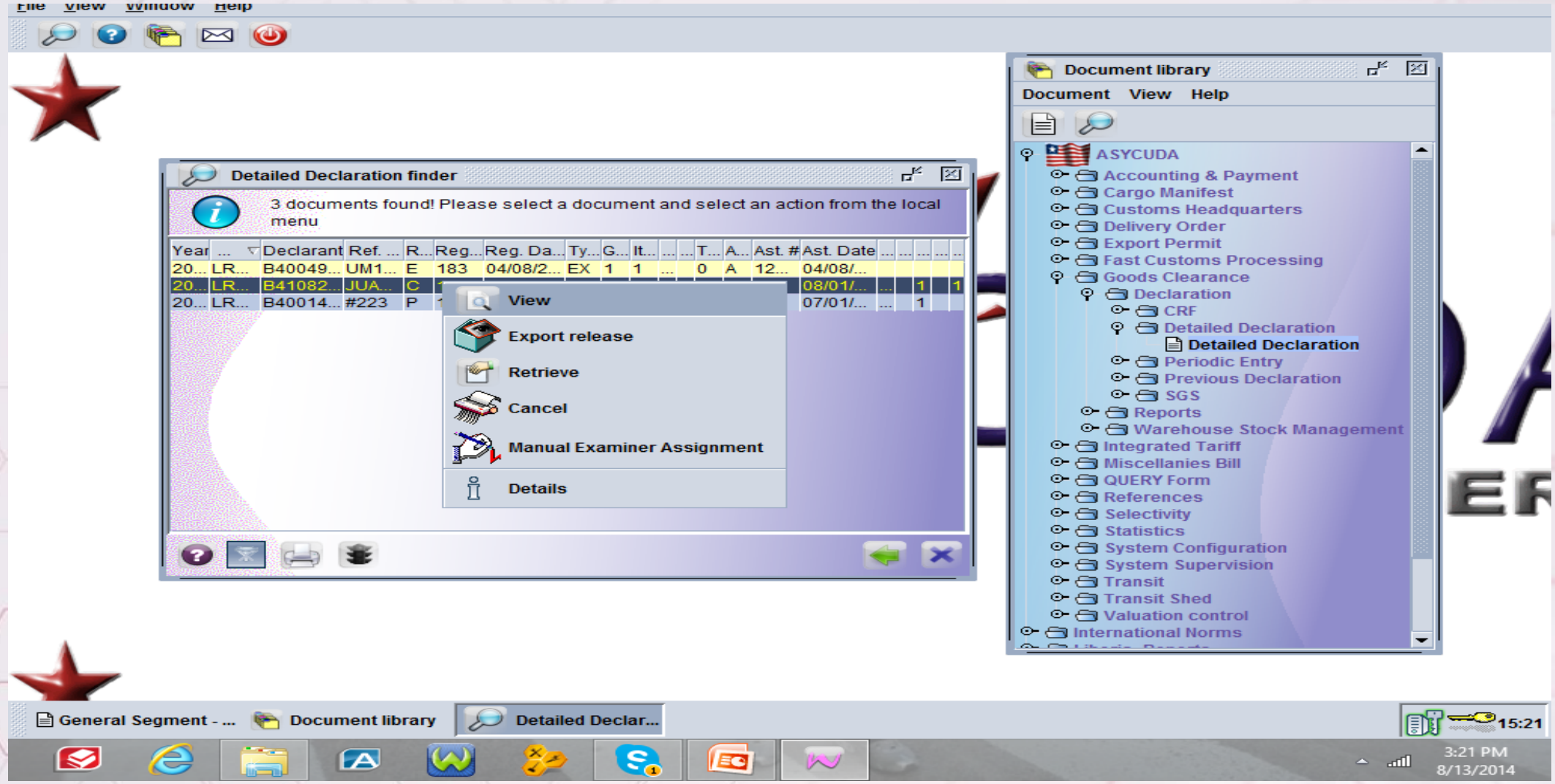
1 DECLARATION		LRFRP
IM	4	FREEPORT CUSTOMS COLLECTORATE
		Customs Reference
3 Forms	4 Load List	C 1234 15/02/2010
1 1		Manifest 2010 47

5 Items	6 Nbr packages	7 Reference number
1	1,900	2010 MOCLEAR022

CONT' OF SAD FORM

32 Item No. 1	33 Commodity code 83024100	000		
	34 Cty. orig. Code a CN b	35 Gross mass (kg) 19,780.00	36 Prefer.	
	37 PROCEDURE 4000	002	38 Net mass (kg) 19,780.00	39 Quota
	40 Summary declaration / Previous document GZ7259096		S/L	
	41 Supplementary units	42 Item Price 58,886.68	43 V.M. code	
		A.I. Code	45 Adjustment 1.00	
		46 Statistical value 58,886.68		

FIND AND VIEW A DECLARATION



Section 14185. Approval of Warehouses

(a) The Minister may, upon application of the occupier thereof, approve, for such periods and subject to such conditions and restrictions as he sees fit to impose, places of security for the deposit of

(1) Any goods chargeable with a duty of customs, without payment of that duty; (2) Imported goods intended for re-exportation or shipment as stores, being goods not eligible for consumption in Liberia; and

(3) Goods permitted under the customs laws to be warehoused on payment of drawback. (b) Any place of security so approved shall in this Code be referred to as a “warehouse”.

(c) The Minister may in his approval specify –

(1) The class or description of goods which may be deposited in any particular warehouse;and

CONT’

(2) The part of any warehouse in which any class or description of goods may be deposited.

(d) The Minister may at any time, for reasonable cause, revoke or vary the terms of approval of a warehouse.

(e) The warehouse proprietor shall not, without the previous consent of the Minister, make any addition or alteration of the warehouse.

(f) If any person contravenes or fails to comply with the provisions of any approval granted by the Minister he shall be liable to a penalty of $200,000.00 and any goods in respect of which the offence is committed shall be liable to forfeiture.

Section 14195. Withdrawal of Goods from Warehouse

(a) Entry Required. Before any goods are withdrawn from warehouse an entry therefor must be
delivered to the proper officer in such form and manner and containing such particulars as the
Minister shall prescribe.

(b) Purpose for Which Goods May be Withdrawn. Goods may be withdrawn from warehouse for

(1) consumption; or

(2) exportation or shipment as stores without payment of duty; or

(3) removal to another warehouse without payment of duty; or

(4) any other purpose approved by the Minister.

(c) Payment of Duty.

CONT’

Except as permitted by or under any provision of this Code or other enactment, no goods shall be withdrawn from warehouse until any duty chargeable thereon has been paid and any duty shall be paid at the time when the entry is delivered.

(d) Person Who May Make Entry. No goods may be entered for withdrawal from warehouse other than by the person shown as the importer or owner thereof on the entry of goods for first warehousing or re-warehousing, as the case may be, or any person to whom such importer or

owner has transferred the right to withdraw the goods in accordance with the provisions contained in regulations made by the Minister.

CONT’

(e) Goods to be Withdrawn in Complete Packages. Except as otherwise allowed by the Minister,
goods shall be withdrawn from warehouse only in the complete packages or lots in which they were entered for warehousing.
(f) Warehouse Proprietor to Authorize Withdrawal. No entry shall be valid for the withdrawal of
goods from a warehouse until the proprietor thereof has certified his authority for the withdrawal on the entry therefor.
(g) Officer’s Permission Required. Notwithstanding any other provisions of this Section, no goods may be withdrawn from warehouse except with the permission of, and in accordance with any directions given by, the proper officer.

Section 1424. Goods Reported for Transshipment or Removal in Transit to a Place outside Liberia

Where, in the case of goods imported by sea and reported for transshipment or transit to a place outside Liberia, the goods have not been unloaded from the importing vessel, or have not been entered for such transshipment or transit, or have not been produced for examination by an officer within thirty-five days of the date when report was made of the importing vessel or, where no such report was made the date when it should properly have been made, the proper officer may cause the goods to be removed to a Government warehouse at the expense and risk of the master, or owner of the vessel or his agent in Liberia to await entry or other proper disposal.

QUESTIONS
And
Answers