



CUSTOMS DECLARATION FORM

CUSTOMS DEPARTMENT

Each traveler arriving/departing Liberia must complete this form. Parents should complete form on behalf of travelers below age 12
(USE BLOCK LETTERS)

Departure Arrival

| | | |
|---|--------|---|
| First | Middle | Last |
| Nationality | | Flight/Ship/Car No. |
| Address in Liberia | | Contact Tel. # |
| Do you have items in excess of the general exemptions? YES <input type="checkbox"/> NO <input type="checkbox"/> (See Count 1 on Notes) | | |
| Do you have items to declare? (See Count 2 of Notes) YES <input type="checkbox"/> NO <input type="checkbox"/> | | |
| Please list item(s) below: _____ _____ _____ | | |
| Do you have precious stones and/or minerals to declare? YES <input type="checkbox"/> NO <input type="checkbox"/> | | |
| Do you have foreign currency in excess of US \$7500 (when departing) or US\$10,000.00 (when arriving) or its equivalent? YES <input type="checkbox"/> NO <input type="checkbox"/> | | |
| If yes, please state the amount _____ | | |
| FOREIGN CURRENCY (Including US Dollars) Any person who physically transports, mails, or ships, or causes to be physically transported, mailed, shipped or received currency or other monetary instruments in an amount exceeding US\$7,500 (or its equivalent in any currency) from Liberia, or US\$10,000 (or its equivalent in any other foreign currency) into Liberia, must declare at port of entry/departure. A penalty of not less than 25% of the undeclared or under declared amount is levied in case of any false declaration. | | |
| SECTION 1900 – TAX EVASION A person who willfully evades or attempts to evade tax imposed under this Code commits a felony. Upon conviction, in addition to any other sanctions that may be provided by law, the person is subject to a fine of not more than \$200,000; imprisonment for not more than 5 years; or both. Additional penalties for untrue declaration may apply pursuant to Section 1608 – “UNTRUE DECLARATION” of the Customs Revenue Code. | | |
| SIGN BELOW AFTER YOU HAVE READ NOTES | | |
| I have read the above notice and made a truthful declaration. | | |
| Signature: _____ | | Date: _____ MM / DD / YYYY |
| FOR OFFICIAL USE ONLY. DON NOT WRITE BELOW THIS LINE | | |
| Customs Official Stamp | | Signature: _____ Date: _____ MM / DD / YYYY |

NOTES

GENERAL EXEMPTIONS FROM IMPORT DUTIES
100.07
As personal effect for the personal use of persons arriving from aboard, provided that no person may import free of duty:
Tobacco in amount exceeding

- 200 sticks of cigarettes or
- 25 sticks of cigars, or
- 250 grams smoking tobacco

or alcoholic beverages exceeding:

- 1 litre portable spirit
- 1 litre wine

or perfumes exceeding 100 grams, or toilet water exceeding ½ litre, when brought in by an adult person; or other goods in accompanied baggage of not more than two suit cases when accepted as such by the customs authorities and imported by or for the amount of any citizen of Liberia arriving from abroad.
(Second Schedule, Customs Revenue Code, 100.02 to 100.06)

SOMETHING TO DECLARE
ALL PERSONS TRAVELING WITH COMMERCIAL ITEMS AND ITEMS IN EXCESS OF THE ABOVE EXEMPTIONS MUST DECLARE SUCH ITEMS Duty, GST, and other taxes as applicable by the Customs Tariff Code must be paid to the named depository prior to the release of items. All receipts and invoices must be presented to the Customs Officers on request.

PRECIOUS STONES AND MINERALS
Travelers departing from Liberia in possession of any precious stones and/or minerals must declare such items to customs. Travelers in possession of any diamonds are also subject to the Kimberly Process.

CONTROLLED SUBSTANCES
The importation of controlled substances (narcotics, chemicals, prescription, medicines not accompanied by a prescription, fire arms & ammunition, etc.) regardless of amount is a violation of Liberian law.

AGRICULTURAL LAND WILDLIFE PRODUCTS
The importation of live animals or plants must be covered by the veterinary certificate or the phytosanitary certificate respectively of the exporting country

NOTHING TO DECLARE
All persons with nothing to declare will go through the normal arrival formalities at the airport. It is a criminal offense to conceal goods or make a false declaration.

UNACCOMPANIED BAGGAGE
Unaccompanied baggage will be deposited in the Cargo Room at the RIA or other border points under Customs Supervision. These include all gifts and commercial items or samples. If the Owner of any unaccompanied baggage wishes to claim the exemption from duty for which he would be eligible if such baggage were accompanied, he must fill in accurately and legibly the passenger unaccompanied Baggage Declaration Form.

RESTRICTED GOODS
Certain goods may only be imported provided one is in possession of necessary authority/permit. Some of such goods include: pharmaceuticals (medicines), chemicals, animals, plants and their products.

TAX AND DUTY DETERMINATION
The Customs Officer will assess the amount of duties and taxes to be paid using the Customs Tariff Code. A copy of the Code is posted on the wall in the entrance of the Customs House.

INSTRUCTION
Passengers with commercial goods to declare – RED CHANNEL
Passengers with personal articles to declare – ORANGE CHANNEL
Passengers without anything to declare – GREEN CHANNEL

(NB) Customs Forms are available at the counter in the arrival hall when in doubt; please consult the Customs Officer-in-Charge.